



HOSTING AN ABKC SANCTIONED SHOW

American Bully Kennel Club
Shows & Events
PO Box 2677
Spotsylvania, VA 22553
www.theabkcdogs.org

Thank you for your interest in hosting an American Bully Kennel Club (ABKC) sanctioned show. This packet includes all pertinent information, application to host an event and the rules & regulations needed to become a show host. Please read carefully, since there is a lot involved in hosting a show.

As seen in 2012 hosting ABKC shows have become a big interest amongst the public. With the increasing number of shows the ABKC is determined to maintain its high standards of the way shows are hosted. Please use this information as a guide and take time out to consider all of these things before deciding to host an ABKC show. The following packet includes some general information on materials, work and thoughts that go into hosting an ABKC show. It also includes the application to host a show and the rules & regulations that must be followed.

There is always something new to be learned with every show attended and every show hosted. It is very fun yet can be exhausting and expensive at the same time! It takes a lot of hard work, time, dedication and it is a team effort! Not just one person gets the credit, "There is no "I" in "Team!". Always remember, hosting shows is a passion and you should love to do so for the Bully Community and the love of the Bully Breed!

The ABKC Representatives and Judges the show host hires for their show will not run the show for the host. The ABKC Representative's primary responsibility is to answer any questions the show host or patrons may have as well as take the final paperwork (called judges books), entry forms, temporary numbers and the money from the temporary numbers that were sold home at the end of the day and turn those all in to the ABKC office within 10 days. The ABKC Judge's primary responsibility is to be the judge of the dogs for your show and answer any questions the show host or patrons may have. This means, the show host will have to take responsibility in either being a part of or hiring others to help with registration and ring-stewarding; the ABKC Representative will help guide these individuals.

Hosting an ABKC show also requires a lot of money out-of-pocket to purchase everything needed prior to hosting the event. The average BBQ usually costs a few thousand dollars and the inside expos/shows costs a lot more. Just to rent an inside building for an expo/show can be tens of thousands of dollars. This includes everything from materials and fees that have to be paid out-of-pocket for your show to get started. Also understand that these amounts may not always be returned to your pockets. You have to be willing to take a loss sometimes. Although hosting an ABKC show has business qualities, hosting an ABKC show should be a passion and hobby. ABKC show hosts should enjoy hosting shows and do it for the Bully Breed and as a way to give back to the Bully Community.

Basically, the best advice anyone can give a team that would like to host an ABKC show, is to go to a show without distraction. Sit back, take notes and watch how the show is run. (Take notes on: What it takes, how it works, what you need, etc.)



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GENERAL INFORMATION

The following are things to look for and to be aware of before you decide to host a show; this can be used as a general checklist:

- Do you have a location in mind?
- Contact that location to understand how much it costs and what dates are available and if they will allow you to host your event there.
- If the show is inside, is there enough space? (For an inside event, it is recommended to have at least 60,000 square feet give or take)
- Do you have an insurance provider for event insurance?
- Are you going to have a vendor serving alcohol or allow patrons to bring their own? Does the location permit alcohol? Does your insurance also note this?
- Do you need a food vendor or how will you provide food for your patrons?
- Do your vendors need to be covered under your insurance plan or do they have their own?
- If the show is outside, are there enough covered areas in case the weather does not permit? Do you have an alternate dated in case of rain and will you include a "rain date" on your insurance plan you purchase?
- If the show is outside, are there bathrooms or will you need to rent port-o-johns?
- How many breeds are you going to have? Are you going to offer Jr. Handler or Save-A-Bully?
- How many shows are you going to have?
- How many classes are there total?
- How many ribbons do you need? (The ABKC Rep that you hire can help you out with that once you know what exactly you will be offering at your show)
- How many judges and reps do you need to hire and who will you hire?
- You may need to pay up-front for the hotel, air fare, gas, etc. for the judges and reps you hire.
- Are you going to need a cleanup crew? - Highly recommended.
- Who are you going to have ring-steward your show and do they know how? (The ABKC Rep that you hire will not do this for you, but they will be in the ring to help guide this person)
- Are you going to need someone to take entrance fees/parking fees?
- You must have at least 2 people willing to learn how to and do show entry registration at your show. (The ABKC Rep that you hire will not do this for you, but will be at the table to help guide these people)
- Purchase something to create armbands (i.e. index cards). You will also need rubber bands, pens, show entry forms, programs (recommended), signs, tables, chairs, etc. All the materials it takes to run registration and make the show run smoothly.
- Do you need to find a company that provides and sets up booths (pipe & drape), tables, chairs (if needed for an inside event)



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The following will be some upfront out-of-pocket costs to consider:

If it is your first show of the year, you will need to pay the club/host yearly sanction fee (Fee is based on the level host you are)

- ABKC Show hosting fees (\$100/show, \$50 each show after the first)
- Location fees (varies by venue)
- Insurance/Additional Insured's on the Insurance and Certificate Holder (include a rain date - if necessary)
- Retaining a lawyer for your kennel/business to answer any legal questions you may have (optional, but recommended)
- Ribbons/Trophies (Ribbons must be blue, red & yellow for first, second & third; others can be color of your choice, trophies are optional)
- Renting or purchasing tables and chairs and/or pipe and drape
- Judge and Rep fees (air fare, gas, rental car, food, hotel stay, etc.)
- Pooper scoopers, buckets, trash bags, paper towels, mops, etc.
- All materials to run registration - index cards or something to create an armband, rubber bands, pens, tables, chairs, signs, copies of the entry forms, binders, copies of forms if you create your own program of how things will run to help people understand, etc.
- Clean-up crew - optional but highly recommended
- Megaphones or a PA system
- DJ - optional
- Activities for children - optional

This is just a general summary of what is involved in hosting a show, there is so much more that is involved or that you may come across and you may want to add or change to your event.

Once you have everything figured out and ready, including who is going to rep and judge your show (which you can also find on their site under Judges and Reps) you must now complete the Application to host a show (included) and send it back along with all the other necessary paperwork (including but not limited to judge/rep agreements, insurance certificate, all applicable fees, signed host agreement) to host a show in order to get your show approved. Once approved you will receive an email from the ABKC stating your show was approved.

If your show is NOT posted you need to contact shows@abkcdogs.org

Shows will not be approved and posted until all applicable fees are paid and the entire application and necessary additional documents are received in the office.

In conclusion, if you plan to host an ABKC show, think about all of these things, organize your thoughts and plan a great show! It basically takes four things to host a great show: time, patience, passion and your own money! Good luck in your future endeavors and we hope this helped!



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NEW AS OF 07/01/13:

There is a new tier program for Show Hosts/Kennel Clubs:

ALL hosts will be required to pay a fee as a sanctioned club and sign acknowledging the rules & regulations before any shows are booked.

ALL hosts will begin at a Silver level once they pay their sanctioned club fee.

SILVER LEVEL

- \$100.00 Annual Fee
- Max of 2 shows per year for new hosts and 3 shows for returning hosts.
- New show hosts allowed 2 shows maximum per event (show fee still applies)
- Returning show hosts allowed 3 shows maximum per event (show fee still applies)
- Because an ABKC Representative is the only individual allowed to record show results, if there will be two rings running at one time, which usually occurs if hosting 3 or more shows, you must have two reps at your event, pre-registration for the first show is suggested, unless otherwise approved by the ABKC. This rule applies to all levels. Please see Page 6 for difference in each rep's fees and responsibilities.
- Must have ABKC pack (additional fee, includes 4 ABKC ring banners, 1 Lg. ABKC Banner, please contact the ABKC office for price info)
- Must comply with all rules & regulations of the ABKC
- After (1) year of continuing to be in good standing, making sure all necessary paperwork has been returned, all rules and regulations have been followed, all shows have been ran correctly and efficiently and all fees are paid up to date, they will then move up to the Gold level.

GOLD LEVEL

- \$100.00 Annual Fee
- Max of 4 shows per year
- Max of 4 shows per event (show fee still applies)
- Because an ABKC Representative is the only individual allowed to record show results, if there will be two rings running at one time, which usually occurs if hosting 3 or more shows, you must have two reps at your event, pre-registration for the first show is suggested, unless otherwise approved by the ABKC. This rule applies to all levels. Please see Page 6 for difference in each rep's fees and responsibilities.
- Must comply with all rules & regulations of the ABKC
- Will now be allowed to have a person train with the ABKC rep towards being the host/club In-house rep.
- After (2) years of continuing to be in good standing, making sure all necessary paperwork has been returned, all rules and regulations have been followed, all shows have been ran correctly and efficiently and all fees are paid up to date, they will then move up to the Platinum level.

PLATINUM LEVEL

- \$50.00 Annual Fee
- Max of 4 shows per year
- Max of 5 shows per event (show fee still applies)
- Must be a two day event if you are hosting 5 shows
- Because an ABKC Representative is the only individual allowed to record show results, if there will be two rings running at one time, which usually occurs if hosting 3 or more shows, you must have two reps at your event, pre-registration for the first show is suggested, unless otherwise approved by the ABKC. This rule applies to all levels. Please see Page 6 for difference in each rep's fees and responsibilities.
- Must comply with all rules & regulations of the ABKC
- May use In-house rep



RULES & REGULATIONS

In order to be considered to host an ABKC sanctioned show, you must agree and comply with the Rules & Regulations of the ABKC Sanctioning Body. Please initial on the line located on the left hand side of each as well as sign and print your name at the bottom to acknowledge that you have read and understand these rules/regulations. Please return this contract with your completed Show Host Application.

Initials:

- _____ ABKC sanctioned event licenses may be granted only to participating and registered participants of the ABKC Show Host/Kennel Club Tier Program.
- _____ All licenses for ABKC sanctioned events shall be granted or denied at the discretion of the ABKC.
- _____ The ABKC reserves the right to grant, deny or revoke event licenses at their own discretion.
- _____ The ABKC reserves the right to limit the number of events a host/club may hold. This right of limitation in reference to number of shows allowed per day, per multi-day events or per year at their own discretion.
- _____ All ABKC sanctioned clubs/hosts are prohibited from hosting shows/events sanctioned by any other registry that recognizes the American Bully Breed. This is to help protect a sanctioned show host's event from possibly being overlapped by another event. The ABKC originated and certifies the American Bully Breed and does not recognize the validity nor supports any other organization registering the American Bully Breed. The ABKC reserves the right to revoke event licenses and/or withhold license for any future event to any ABKC sanctioned club/host who is found hosting, co-hosting or associated in hosting any dog show event(s) sanctioned by any other American Bully Breed Registry. ABKC club/host sanction and this contract will be terminated immediately. All host/club dues or show/event fees will be forfeited at this time.
- _____ The ABKC reserves the right to change rules, policies and fees at any time without notice.
- _____ Finding a show location is key and is the first step to hosting an ABKC show. Each show host has signature location. Therefore, it is common courtesy that another show host shall respectfully not host an ABKC show at a location where an ABKC show is already being held, without the permission from that show host. To verify that a location you may be interested in is not already being considered, visit www.theabkcdogs.org, click on the Events tab, and you will be able to view the upcoming ABKC shows already being considered.
- _____ It is the show host's responsibility to provide a safe, secure and professional show location for all patrons. For example, proper lighting, restroom facilities, security, electricity, food, parking, proper ribbons and/or trophies, no vulgar music or language, proper attire being worn by all, enough staff for admissions, registrations, and ring stewarding, etc., and above all - a team of security to insure that everyone remains safe throughout the duration of the day.
- _____ No shows will be booked within a 500 mile radius (300 miles for California and Texas) on the same weekend. Additionally, you may not have a show in the same state the weekend before or the weekend after a previously held show in that state. (with the exception of Northern & Southern California) (i.e.: If there is a show in LA or nearby, there can't be one the weekend before or the weekend after but there can be one in San Diego or Fresno, just not on the same day.)
- _____ Shows MUST start on time or there will be a fine issued. The ABKC Representative is responsible for ending registration for the first show 30 minutes prior to that show start time in order to transfer the paperwork to the judges' books. The show host is given a half an hour buffer to start their show. For example, the show host must give patrons and the ABKC an approximate time of when the show will start. If the show host states the first show will start at noon, the show host has until 12:30 pm to start their show or they will be fined \$50.00 for every half an hour after that buffer. This fee will be billed to the show host before the rep leaves the event and the fee will be sent to the ABKC office when the rep turns in their temp numbers and money. This also will also be noted on the evaluation show form that will be sent back to the ABKC. (* The only time that a fine will not apply is if there was "an act of god" that caused the delay of show)



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_____ If you are allowed more than two shows and are a returning show host, you must have two ABKC Representatives at your show and pre-registration for the first show is suggested. Also, if there are more than two shows in one day, there must be two separate rings. For hosts desiring to host more than one show, please take into consideration that each show typically runs for approximately four hours each, for just the American Bully breed and all categories associated with that breed.

_____ The show ring should be constructed of proper material or a clean professional barrier. Caution tape may NOT be used as ring barrier.

_____ Show host MUST supply a "WICKET" to measure dogs prior to and/or during the event as needed.

_____ Host is responsible for providing all materials needed to run registration at the event, including but not limited to armbands (numbers for show patrons), pens, copies of show entry forms and rubber bands. The ABKC representative will provide the judges' books needed to record winners at the event. (a fee will apply if these are not available)

_____ Host is responsible for providing a ring steward for each show and 2 people to assist with registration of show entry. The ring steward will be responsible for assisting the judge with ribbons/trophies, calling the classes in, making sure the flow of dogs run smooth. The rep will be in the ring overseeing the ring steward and recording winners in judges' books. The rep will also be overseeing the registration table and handling the temporary numbers for the event. (a fee will apply if proper staffing is not available)

_____ Fees that may apply if proper materials and staffing are unavailable and must be carried out by the ABKC representative. (Please note that the ABKC Representative may NOT offer these services, other than pre-registration) These are only emergency fees if the host does not comply with his responsibilities and will be due to the ABKC representative at the end of the event.

*Registration table with no help provided by host - \$60 flat rate fee

*Ring Stewarding - \$40 per show fee

*MC'ing - \$40 per show fee

*Materials used for registration from the rep's "emergency material kit" (I.E. pens, registration forms, rubber bands, index cards) - \$50 flat rate

_____ Maximum fees allowed by the ABKC that must be taken care of by the host:

***Primary Rep Fee:** \$150 per show and \$50 per additional show occurring the day of the event. If pre-registration is requested by the show host, the primary rep may charge up to a \$30.00 flat fee for handling the pre-registration. The primary rep should be the only rep that does pre-registration if requested, since this rep will be in charge of the paperwork. This rep's responsibility will include: pre-registration (if requested), create judge's books for the shows, responsible for the ABKC temporary tickets, helping with registration the day of the show, recording results in the show ring, taking all paperwork home to record and send to ABKC within 10 days.

***Second Rep Fee (if applicable):** \$100 per show and \$50 for each additional show that this rep is in a show ring and records results for. This rep's expenses to get to and from the show and hotel fees as needed should also be covered by the show host This rep's responsibilities will include: helping with registration the day of the show and recording results in the show ring as needed when two rings will be ran at the same time.

***Judge Fee:** \$ 200 per show max (includes 5 varieties) each additional breed/class \$25.00 (*Senior Judge Fee may differ*)

***Hotel fees** – If rep or judge is driving less than 4 hours away – they should be accommodated for up to 1 night, more than 4 hours away - up to two nights and overseas - up to three nights – set up by host and paid directly to hotel by host

***Gas** – must provide gas receipts if unable to then the max amount allowed is \$.40 per mile

***Meals** - 3 meals per day, host either provides or pays \$50 for a full day, \$25 for half day, Food voucher of \$20 for long flights with layovers

***Car rental** - if needed, provide receipts

***Airport parking** - \$15 per day maximum, unless able to provide receipts

The fees should be agreed upon and documented on the host/judge/rep agreement that is returned to the ABKC office with the Application to host a show.

_____ Show entry registration fees: Show host may charge up to a max of \$20.00 per dog per show. Show hosts may not charge more than this amount set by the ABKC. It is also suggested that the cost for the pre-registration entry fee be lower than the day of registration (suggested fee \$15.00, not to exceed \$20.00)



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_____ The show host shall be responsible for their own refund and/or cancellation entry policy.

_____ Although it is each dog owner's responsibility to clean up after their dogs and themselves, it is the show host's responsibility to provide the materials to do so (I.E. Scoopers, buckets, trash cans, etc.). It is highly recommended to hire a clean-up crew. If a clean-up crew is not hired, the show host may have to take it upon themselves to clean up during and after the show to maintain a clean environment for the show. It is also recommended that you stress to your show patron the importance of cleaning up after themselves.

_____ Dogs ineligible for show entry the day of the event: (this includes the entire event)

-A dog that is owned or co-owned by hosting kennel club, a member of said show hosts immediate family (Immediate family includes: Spouse, parent, step-parent, child, step-child, sibling, grandchild, in-laws are also considered immediate family) or a person living in the same household as said show host.

-A dog that has been owned, entered into a breeding contract, trained or handled by said show host/kennel club, a member of the said show host/kennel club immediate family or person that lives with said show host/kennel clubs household within three months of the date of event.

_____ No person may serve as a judge for an event the same weekend that they are scheduled to serve as a rep, nor may they judge a show that they are hosting.
(Conflict of interest: The judges will know who the dogs are ahead of time if they serve as a rep or show host and they should be impartial at the event that they are judging.)

_____ If a rep or judge cancels a show less than 30 days out and you have a signed agreement with said judge/rep, that judge or rep is responsible to refund the host if airplane tickets were purchased. Also, if said host cancels a show less than 30 days out and the judge/rep has a signed agreement, the host will be fined \$50.00 by the ABKC, which will then be reimbursed to the judge/rep for their inconvenience. (These fees can be waived if there was a true unavoidable emergency, but you must provide proof)

_____ Each ABKC event will be analyzed by an ABKC member(s) or show patron that has been chosen by the ABKC that will attend the show to make sure these measures are met and up to par. A show evaluation report will be completed by above said person. This show evaluation report will only be sent to the ABKC office for ABKC to view and analyze. The show host(s) may contact ABKC ten days after their show is completed to verify that the evaluation of their show was acceptable and discuss any changes that may need to be made or any suggestions made by the person that prepared the evaluation. The ABKC member(s) or show patron that prepares the evaluation will remain anonymous. If the show standards are not met, the show host(s) will be warned and informed of changes that must be met if they desire to host another ABKC event. If standards are not met a second time, the show host will be suspended from hosting any future ABKC events. ABKC reserves the right at any time to reject a show host application. (Evaluation form is attached)

I have read, understand and acknowledged the Information on Hosting an ABKC Show and the Rules & Regulations to Host an ABKC Show.

(Print name)

(Signature)

(Date)



APPLICATION TO HOST AN ABKC SANCTIONED SHOW

Complete all sections of the application. Any missing information will cause a delay in processing. Once your application has been approved you will receive email from the office. Entire show host packet is available on the website.

Once application is completed and all documents are obtained mail to the address listed above.

Release of Liability:

I _____ the representative of (Club/Kennel) _____
WAIVE, RELEASE, AND DISCHARGE from any and all liability, THE FOLLOWING ENTITIES OR PERSONS: The American Bully Kennel Club (ABKC) and/or their directors, officers, employees, volunteers, representatives, and agents, instructors, the activity or event holders, activity or event sponsors, activity or event volunteers. I am aware that all ABKC (Clubs/kennels) must carry their own insurance for sanctioned events and that The ABKC holds no responsibility or liability for said event(s). All ABKC sanctioned events are private and under the ownership of the said club(s).

Also, by applying to host an ABKC sanctioned show, I agree to:

(i) abide and be bound by the laws of the Commonwealth of Virginia;

(ii) indemnify and hold harmless ABKC against any and all loss, cost, claim, expense, cause of action, loss of use and liability by reason of injury (including death) to persons or damage to property arising out of the show whether covered by insurance or not, including claims in excess of insurance limits and all claims determined not to be covered by insurance irrespective of who, among you or your insurance carrier or others, may be the cause for such failure of coverage or recovery in excess of coverage; and

(iii) indemnify and hold harmless ABKC against any liability by reason of any claim asserted by any of your agents or employees.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I AM THE REPRESENTATIVE FOR THE SAID CLUB/KENNEL AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Sign Name: _____ Date: _____

Print Name: _____



APPLICATION TO HOST AN ABKC SANCTIONED SHOW

EFFECTIVE AS OF 07/01/2013

Requirements & Responsibilities: Initial _____

- **MANDATORY** – All show hosts must pay a yearly fee as a sanctioned club, sign rules and regulations before any shows are booked.
- **MANDATORY** – The show ring should be constructed of proper material or a clean professional barrier. Caution tape may NOT be used as ring barrier.
- **MANDATORY** – All rules & regulations of the ABKC must be complied with (a signed copy of acknowledgment must be returned with this application)
- **MANDATORY** – Maximum amount that may be charged for show entry registration fees is \$20.00 per dog per show.
- **REQUIRED** - Show host must purchase insurance for each event that you have and show proof of such to the ABKC 30 days prior to your event.
- **REQUIRED** – Show host MUST supply a “WICKET” to measure dogs prior to and/or during the event as needed.
- **REQUIRED** – All ABKC events must have an ABKC Representative. If having 3 shows then you must have 2 ABKC Representatives and pre-registration is suggested for 1st show. (see Tier requirements)
- **REQUIRED** – Applying show hosts must return the application to host a show within **60 days** and no less than **30 days** (calendar days) prior to the event to the ABKC office, with all required paperwork, including but not limited to show application, insurance certificate, all judge and rep agreements). Late fees will be assessed. (see fee section)
- **REQUIRED** - Shows must start on time, shows that do not start on time will be assessed a fee (see fee section). The fee will ONLY be waived if the show was late due to “an act of god”. This must be paid prior to any other shows being booked.
- **RESPONSIBILITY** – The host must contact the Judge(s) and Representative(s) to go over the ‘*Judge/Rep & Host Agreement form*’. This form MUST be provided to the ABKC after the agreement is signed by all parties within 30 days prior to the event.
- **RESPONSIBILITY** – The show host needs to provide sufficient staffing for the Ring Steward & Registration. This is not the ABKC’s or the ABKC Representatives responsibility.
- **RESPONSIBILITY** – Check with your ABKC representative at least 30 days prior to show to make sure that you have a correct ribbon count.

❖ **Not complying with the conditions in the manner specified above will be cause for (1) year club (show) suspension.**

Fees: Initial _____

- \$100.00 – **Sanctioned Club registration fee** (1 time yearly Club fee beginning of each year)
- \$100.00- Fee to host a single ABKC Show (applicable 60 days prior to event)
 - \$50.00 each additional show held on same day. (applicable 60 days prior to event)
- \$50.00- Penalty if requirements & responsibilities are not met (less than 60 days)
- \$150.00 per show, \$50.00 per additional show (maximum) – Primary ABKC Representative *plus travel expenses (due on day of show)
 - \$100.00 per show, \$50.00 per additional show (maximum) – Second ABKC Representative * plus travel expenses (due on day of show)
- \$200.00 per show (5 varieties) each additional breed/class \$25.00 (maximum) - ABKC Certified Judge *plus travel expenses (due on day of show) (*Senior Judge Fee may differ*)
- \$50.00 –Penalty for every 30 minutes show runs late (with a 15 minute lapse for the first half hour)
- Additional fees may apply according to the rules & regulations

Temporary Numbers: Initial _____

- Temporary #'s are the responsibility of the ABKC representative. They will have them available the day of your event and must take them home after the event, along with the money from numbers sold. Price for temporary #'s is \$10.00 each. These will be returned within 10 days to the ABKC.



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APPLICATION TO HOST AN ABKC SANCTIONED SHOW

This form needs to be fully completed and legible, if you have any questions contact ABKC at shows@abkcdogs.org

Contact Information:

Today's Date: _____

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact #: _____ Alternate #: _____

Email: _____

Show Location Information:

Show Date: _____

Show Name: _____

Show Location: _____

City: _____ State: _____ Zip: _____

Insurance Provider Name: _____ Policy # _____

How many shows will be hosted at this event? 1 2 3

Will there be other registries present? Yes No

If yes, please list _____

Classes Being Hosted:

- | | | | | |
|---|---|---|--|----------------------------------|
| <input type="checkbox"/> Standard | <input type="checkbox"/> Classic | <input type="checkbox"/> Pocket | <input type="checkbox"/> XL | <input type="checkbox"/> Extreme |
| <input type="checkbox"/> Shorty Bull | <input type="checkbox"/> French Bulldog | <input type="checkbox"/> Olde English Bulldogge | <input type="checkbox"/> English Bulldog | |
| <input type="checkbox"/> American Bulldog | <input type="checkbox"/> Bull Terrier | <input type="checkbox"/> Save-A-Bully | <input type="checkbox"/> Jr. Handler | |

*Reminder- If you will be hosting a Pocket or XL class it is **required** that you supply "Wicket" to measure all dogs prior to registration. This is to ensure they are within the ABKC guidelines.*



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Certified Judge & ABKC Representative Preference:

You may choose any Certified Judge or ABKC Representative on the list of your choice.

Name of ABKC Judge (Show 1)

Name of ABKC Representative

Name of ABKC Judge (Show 2)

Name of ABKC Representative

Name of ABKC Judge (Show 3, if applicable)

Ring Steward: Assists the judge in the show ring. This is the host responsibility to provide this person.

Name (Show 1)

Name (Show 2)

Name (Show 3, if applicable)

Registration Table: Persons signing up dogs to compete in the Show Ring. This is the Host responsibility to provide persons.

Name

Name

Name

Name

Club Information: New Club? If yes, please completely fill out the Club information.

Name of Club/Kennel

City and State of Club/Kennel Location

How Many Members?

Provide location & date of your last ABKC show

President/or Kennel Owner

Vice President

President/Kennel Owner Address

Vice President Address

President/Kennel Owner Phone Number

Vice President Phone number



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Office Use Only:

- | | | |
|---|---|--|
| <input type="checkbox"/> Application Received | <input type="checkbox"/> Club Fee Paid | <input type="checkbox"/> Show Fee Paid |
| <input type="checkbox"/> Representative Agreement | <input type="checkbox"/> Judge Agreement | <input type="checkbox"/> Club/Kennel in Good Standing? |
| <input type="checkbox"/> Booked on Calendar | <input type="checkbox"/> Added to Website | |

Temporary # Information:

Issued:

Quantity Issued: _____ Date Sent: _____

Delivery Type: Next Day 2-3 Priority First Class

Tracking #: _____

Received:

Date Received: _____ Amount Used: _____ Amount Voided: _____

OFFICE COMMENTS:



HOSTING AN ABKC SANCTIONED SHOW

American Bully Kennel Club
Shows & Events
PO Box 2677
Spotsylvania, VA 22553
www.theabkcdogs.org

SHOW EVALUATION FORM

Name and Date of ABKC Show: _____

Name of all Hosts and/or Hosting Team: _____

Name and Title of ABKC Member: _____

(Preparing the Evaluation; this person may NOT be a member of the hosting team. This person MAY be a show patron)

Yes No

The show location was acceptable, presentable, and offered enough space for all patrons and dogs

Additional Comments: _____

The show host(s) were respectful and accommodating to all, including ABKC Judges and Reps

Additional Comments: _____

The show location was maintained clean and presentable throughout the duration of the show

Additional Comments: _____

The ribbons and/or trophies issued to the winners were acceptable; and if included date, date was current

Additional Comments: _____

The attire worn by show host(s) and patrons was acceptable with no vulgar language written on the clothing and clothing was worn appropriately

Additional Comments: _____

The location and/or show host(s) provided proper lighting, electricity, food vendors, security, restroom facilities and parking for all patrons

Additional Comments: _____

The show host(s) provided enough coverage and staff for admissions, registrations and ring stewarding

Additional Comments: _____

The registration process and show ran smoothly and started and ended on time

Additional Comments: _____

Alcohol was allowed and respectfully sold and/or served at this event

Additional Comments: _____

Please choose one of the following below based on your evaluation:

As an ABKC member, I approve this show host to hold an ABKC show in the future (please give any additional comments below)

As an ABKC member, I disapprove of this show host to hold an ABKC show in the future (please give reasons and additional changes needed to be made below)

Please feel free to leave any additional comments and to even attach an additional form with concerns and/or suggestions of your experience at this event and with this host.



ABKC SHOW HOSTING CHECKLIST

Please utilize this checklist as a guide for the order in which documents must be received in order for you to begin promoting your event. Please mail all of the necessary documents to the above address. Failure to follow these guidelines in order, at any time, may result in your show being annulled. Please take these guidelines seriously, as the ABKC office will also be keeping a record of this checklist for each potential show so we can keep these documents for your show organized and the information that applies up to date.

All of the following information MUST be received and approved by the ABKC office before you begin to promote your event, in the following order:

- _____ **Rules & Regulations:** MUST be read, acknowledged, initialed, signed and returned to the ABKC office with the Show Host Application. (pages 5-7 of show host packet)
- _____ **Show Host Application:** Make sure that you have thoroughly completed this application. Make sure that you have read, acknowledged, initialed, signed and then return to the ABKC office. The ABKC may take up to two weeks to approve your application. Once your application is approved, a member from the ABKC will contact you either by the email address or phone number that you provide on the application. (pages 8-12 of show host packet)
- _____ **ABKC Judge & Representative Agreement:** Please make sure that this is completely filled out and that all parties involved have signed it. Also, make sure that you send a signed copy of agreement back to the Judge or Rep you have hired. (This agreement can be found on the ABKC website; www.theabkcdogs.org, under the events tabs)
- _____ **Insurance Certificate:** This can be obtained by the insurance agency that you have purchased your insurance through.
- _____ **Payment:** Please make sure you have included all necessary fees, club fees and/or late fees.